

# ONLINE & SELF-PACED ISO 14001 + ISO 45001 INTERNAL AUDITOR

## COURSE OVERVIEW

This Integrated ISO 14001:2015 & ISO 45001:2018 Internal Auditor Course is ideal for anyone that wants to gain a comprehensive understanding of the requirements of both ISO 14001:2015 + ISO 45001:2018 and wants to learn how to conduct an Internal Audit.

Course Format: **Online & Self-Paced**  
Duration: **16 hours**  
Course Fee: **€695 per person**  
Fee Includes: **Course Access for 90 days  
Phone & Email Support**

Certification: **Comply Guru**



## COURSE CONTENT

### Module 1 - Introduction to Management Systems

- Purpose and Scope of ISO 14001:2015
- Purpose and Scope of ISO 45001:2018
- Benefits of EMS and OH&SMS
- EMS and OH&SMS Success Factors
- High Level Structure
- Terms and Definitions
- Plan-Do-Check-Act and Systems Approach

### Module 2 - Context of the Organization

- Internal/External Issues
- Interested Parties
- Scope of the management system

### Module 3 - Leadership

- Leadership and commitment
- Environmental and OH&S Policy
- Organizational Roles, Responsibilities and Authorities
- Consultation and Participation of Workers

### Module 4 - Planning

- Environmental Aspects and Compliance Obligations

- OH&S Hazards, Risks and Opportunities
- Legal requirements and compliance management
- Environmental and OH&S Objectives

### Module 5 Support

- Competence
- Awareness
- Communication
- Documented Information

### Module 6 - Operation

- Operational Planning and Control
- Managing Change
- Procurement and outsourcing
- Emergency Preparedness and Response

### Module 7 - Performance Evaluation and Improvement

- Monitoring, measurement, analysis and evaluation
- Compliance Evaluation
- Internal Audit
- Management Review
- Incident, Non-conformity and Corrective Action
- Continual Improvement

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## ASSESSMENT METHODOLOGY

To complete the course successfully, each Learner must:

- Achieve an overall score of at least 70% in the final online assessments (MCQ-based)



## CERTIFICATE OF COMPLETION

Successful completion of this course will entitle each Learner to receive a Certificate of Completion.

## COURSE CONTENT

### Module 8 - Introduction to Auditing

- Internal Audit Requirements
- Introduction to ISO 19011:2018
- Onsite & Remote Audits
- Principles of Auditing
- Audit Lifecycle
- Auditor Roles & Responsibilities
- Desired Auditor Behaviour

### Module 9 - Audit Initiation and Preparation

- Audit Planning
- Audit Scope, Objectives and Criteria
- Initiating the Audit
- Selection of Audit Team
- Document Review
- Preparing Audit Activities
- Internal Audit Plan
- Audit Checklist

### Module 10 - Conducting Audit Activities

- Audit Activities Workflow
- Conducting the Audit
- Opening Meeting
- Communication during an Audit
- Collecting & Verifying Information
- Generating Audit Findings
- Non-Conformity Grading

### Module 11 - Audit Report, Close and Following Up the Audit

- Non-Conformity Reporting
- Closing Meeting
- Audit Report & Distribution
- Completing the Audit
- Audit Follow Up Activities

## DO YOU HAVE A QUESTION FOR US?

If you have a question, get in touch with our team today!

Email: [training@complyguru.ie](mailto:training@complyguru.ie)

Phone: +353 (61) 529100

## MEET OUR MANAGEMENT TEAM & IN-HOUSE EXPERTS



### EOIN PHILIP KELLY FOUNDER & CEO

Eoin founded Comply Guru & executively manages the day-to-day running of the company. He previously spent 12.5 years as a Director, President & Chief Operations Officer in a leading consulting & training provider, including over 6 years based in Chicago, IL.

He believes that there is a major gap in the world for a Learning Partner that can offer access to a growing library of industry-leading online & blended (self-paced or virtual classroom) learning solutions that specifically focus on Quality, Regulatory Affairs & Compliance (ISO & Related Standards).



### BREDA KEARNEY QUALITY DIRECTOR

Breda leads the design of Comply Guru's internationally accredited CQI and IRCA & Exemplar Global Certified Online & Blended Training Programs.

She is a highly qualified Microbiologist with over 12 years' experience in Quality, Life Sciences & the Food Safety Industry. Breda has both designed & delivered training to hundreds of Learners in various international standards at Foundation, Internal Auditor & Lead Auditor level.

She is also an accomplished Consultant & Auditor who has helped a range of small, medium & large organizations in Ireland & the U.S. design, implement and improve their Management Systems.



### KEN GROVES DIRECTOR OF BUSINESS DEVELOPMENT

Ken is a highly skilled sales and account management professional with 21 years of experience in training and consulting solutions in both regulated and non-regulated industries, including automotive, aerospace, life sciences (medical device & pharma), and food processing industries.

He has extensive training-based knowledge of various international standards including ISO 9001, ISO 13485 & ISO 14971, AS 9100, ISO/TS 16949, FSSC 22000, ISO 14001 & ISO 45001 as well as regulatory requirements for the Medical Device Industry including U.S. FDA 21 CFR Part 820, MDSAP, CE marking and EU Regulations.

## MEET OUR PARTNERS & INSTRUCTORS



### JOHN COLLINS

John has over 20 years' experience as a Quality Professional & is a specialist in Quality Management Systems.

He has worked with all sizes and forms of organizations across a broad range of industries, including extensive experience in the Life Sciences Industry.

John has trained hundreds of Learners across Foundation-level, Internal Auditor-level and Lead Auditor-level courses in both ISO 9001:2015 & ISO 13485:2016 over the past 11 years in Ireland & abroad.



### SHANE CURRAN

Shane is a specialist in Management Systems & has been working with international ISO standards and a myriad of management systems for almost 20 years.

He previously worked with Antaris/SQT, who are a well-established Training Provider in Ireland, and in that time, Shane played a key role in the development & delivery of CQI & IRCA Training Courses.

Shane has trained hundreds across all areas of Management Systems in disciplines including ISO 9001, ISO 14001, ISO 45001 & ISO 13485 and brings his vast experience and skill as a Master Facilitator of Learning.

## Have a Question? Need a Quote?

**Get in touch with our team today!**

**Email: [training@complyguru.ie](mailto:training@complyguru.ie)**

**Phone: +353 (61) 529100**

# HOW YOU WILL LEARN WITH COMPLY GURU™'S ONLINE MODULES

## 1. HIGHLY ENGAGING, VISUAL LEARNING

All of our courses have leading edge instructional & graphic design to offer a learning content that is highly engaging and visual for an effective learning experience



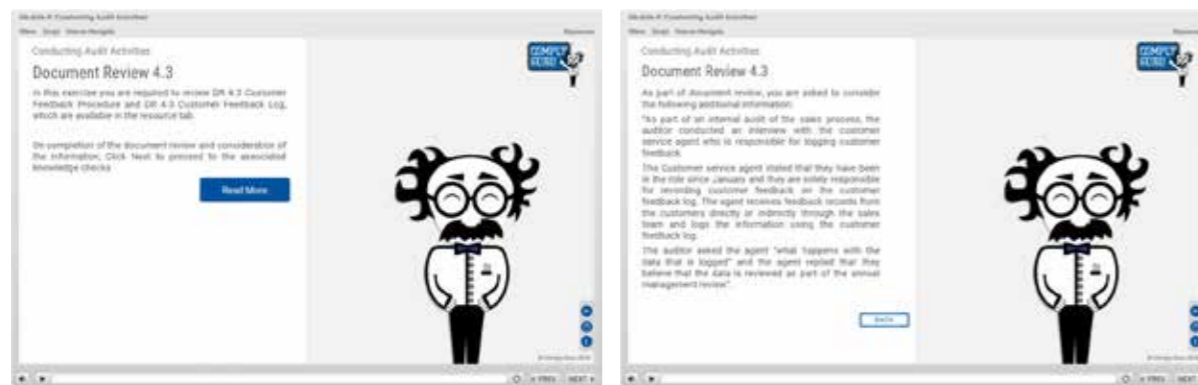
## 2. REGULAR INTERACTIVE KNOWLEDGE CHECKS

Throughout each Module, we have regular interactive knowledge checks to ensure that each Learner is absorbing the content as they progress through their chosen course



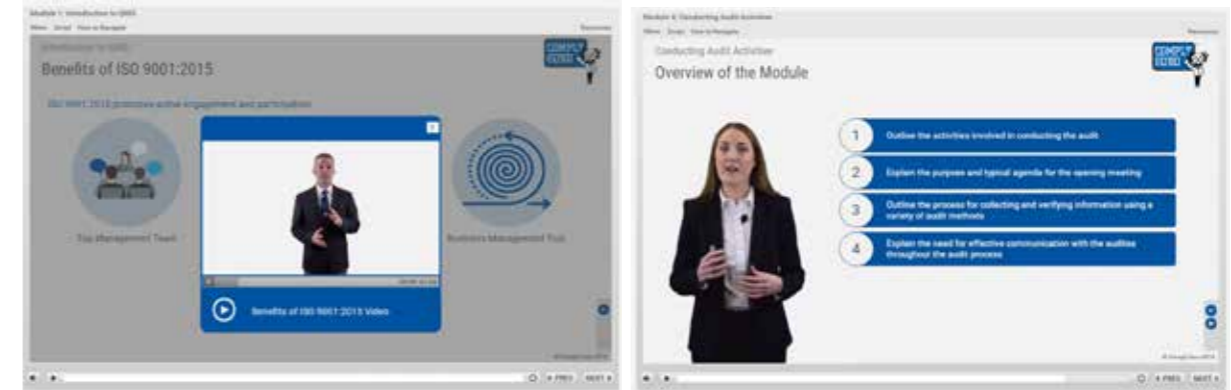
## 3. REAL LIFE SCENARIOS AND PRACTICAL EXAMPLES

An important part of learning is to ensure we provide real life scenarios and practical examples so Learners understand how the content relates to the real world.



## 4. EXPERT VIDEOS

Each course includes professional videos where our Subject Matter Experts will explain key concepts & topics to help each Learner master the learning content.



## 5. Excellent Customer Support

Should any Learner need support during their training, our team will be willing & available to assist by phone or email or within the Learning Management System, by clicking the mail icon while taking one of our courses. Just get in touch!



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Through the LMS

